

**MEETING OF THE THAMES VALLEY PROBATION BOARD**

**THURSDAY 26 JUNE 2008, STARTING AT 1.30 PM**

**THE CONFERENCE ROOM, READING CROWN COURT**

**BUFFET LUNCH AT 12.30 PM**

**A G E N D A**

**Part 1**

1. Apologies and welcomes
2. Opening remarks from Chairman and Chief Officer
3. Minutes of the meeting of 24 April 2008 TVPB/M3/2008
4. Note of the workshop meeting of 29 May 2008 TVPB/P31/2008
5. Matters arising:
  - a) Declarations of interest
  - b) Action list (attached to minutes)

**For discussion and agreement**

6. Performance report – full year 2007/08 final results  
(to be tabled – not available in time for mailing) TVPB/P32/2008
7. Finance report:
  - a) Approval of annual accounts for 2007/08 TVPB/P33/2008
  - b) Governance report from External Audit TVPB/P34/2008
  - c) Budget 2008/09 and year to date report TVPB/P35/2008
8. Stress audit of TVP staff TVPB/P36/2008

**For information**

9. Reward and recognition – revision of Board awards scheme TVPB/P37/2008
10. JNCC: Minutes of the meeting of 19 May 2008 TVPB/P38/2008
11. Health and Safety Committee: minutes, 9 April 2008 TVPB/P39/2008
12. Probation and Sentencers Forum: minutes, 15 May 2008 TVPB/P40/2008
13. Probation Association: consultation on trusts TVPB/P41/2008
14. List of Probation Circulars issued since 24 April 2008 TVPB/P42/2008
15. Any other business (part 1): Oral reports from link members

**Part 2 (confidential)**

16. Audit Committee – minutes of 19 June 2008 (to follow) TVPB/P43/2008
17. Human Resources – confidential issues TVPB/P44/2008
18. Any other business (part 2)

**Next meeting:** Workshop at 10.30 am on Thursday 24 July 2008, Bicester Head Office

**Next public meeting:** 1.30 pm on Thursday 18 September 2008, venue to be arranged