

**MEETING OF THE THAMES VALLEY PROBATION BOARD**

**THURSDAY 24 JANUARY 2008, STARTING AT 1.30 PM**

**AT MILTON KEYNES PROBATION OFFICE**

**BUFFET LUNCH AT 12.30 PM**

**The meeting will be preceded by a visit to Great Holm AP starting at 10.30 am**

**A G E N D A**

**Part 1**

1. Apologies
2. Opening remarks from Chairman and Chief Officer
3. Minutes of the meeting of 29 November 2007 TVPB/M7/2007
4. Notes of the workshop of 13 December 2007 TVPB/P1/2008
5. Matters arising:
  - a) Declarations of interest
  - b) Action list (attached to minutes)

**For discussion and agreement**

6. Performance report TVPB/P2/2008
7. TVPA Strategy 2007-2010 - final version (to follow) TVPB/P3/2008
8. Capability assessment framework TVPB/P4/2008
9. Finance – year to date report TVPB/P5/2008
10. Risk register TVPB/P6/2008
11. HR Policies: Disciplinary and Grievance procedures TVPB/P7/2008  
Mobility, Redeployment and Redundancy policy TVPB/P8/2008

**For information**

12. JNCC: Minutes of the meeting of 17 December 2007 TVPB/P9/2008
13. Boards and the Probation Estate – PBA paper TVPB/P10/2008
14. List of Probation Circulars issued since 29 November 2007 TVPB/P11/2008
15. Any other business (part 1): Oral reports from link members

**Part 2 (confidential)**

16. Audit Committee – Minutes of the meeting of 6 December TVPB/P12/2008
17. Annual report on Serious Further Offences TVPB/P13/2008
18. Essential user allowances – update Oral
19. Any other business (part 2)

**Next meeting:** 10.30 am on Thursday 21 February 2008, workshop at Bicester Head Office

**Next public meeting:** 1.30 pm on Thursday 27 March 2008, venue to be arranged